

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
MINUTES
MARCH 15, 2004**

A. CALL TO ORDER

The meeting was called to order at 5:34 p.m. by Norman, Chair.

Members present: Matt Madsen, Leota McManus, Rich Heininger, Bill Hartman and Mark Norman
Members absent: None.
Staff present: Tina Hochwender and Brenda Kunz
Others present: None.

B. APPROVAL OF MINUTES

Motion by Heininger, seconded by Hartman, to approve the February 25, 2004 minutes. Motion approved.

C. APPROVAL OF AGENDA

Motion by McManus, seconded by Hartman, to approve the agenda. Motion approved.

D. PUBLIC HEARING/REGULAR MEETING

1. Review of 2003 Consolidated Annual Performance and Evaluation Reporting (CAPER)

Kunz reviewed HUD's requirements and purpose of the CAPER. Kunz then reviewed the highlights of the report. A copy of the CAPER is attached.

Motion by McManus, seconded by Madsen, to approve the 2003 CAPER and to submit the report to HUD by the 3/31/04 deadline. Motion approved.

E. OTHER BUSINESS

Hochwender reminded those present that Community Development Week begins April 12 and Mayor Hanafan will be reading a proclamation at the April 12 City Council meeting. All are encouraged to attend.

F. PRESENTATIONS FROM THE COMMITTEE MEMBERS

Madsen announced that he has been appointed to the Iowa West Foundation's Human Service Committee.

G. ADJOURNMENT

Motion by Hartman, seconded by Heininger, to adjourn the meeting at 5:55 p.m. Motion approved.